

St. Paul Church Parish Council Meeting Minutes
February 26, 2019 ... 6:30 PM
St. Paul Rectory

Present: John Taglianetti, Derek Pirruccello, Kevin McKinzie, Mike Powell, Peter Crump, Andrea Kanfer, Bob Price, Joan Dreger, Kathy Brunelle, Ethel Reed, JoHanna Polcaro, Roseann Ward

Other Parishioners Present:

Absent: Brian Majeski

Attachments: Meeting Agenda

John Taglianetti offered the opening prayer.

Opening Comments: - John Taglianetti shared David Balfour's letter of resignation from the Pastoral Council. He also reported he will be away on vacation beginning March 5th and returning the first week of April. John also reported that Fr Mark does not plan to attend each of our Pastoral Council meetings. However he plans to attend the next meeting in March.

Annual Tag Sale Update: Elaine Lisitano provided an update on the planning of the Annual Tag Sale scheduled for Saturday May 18th. She reported the next planning meeting is scheduled for March 19th. Solicitation letters signed by Fr Mark were distributed to those committee members willing to seek donations from local businesses. Letters are available from JoHanna for council members to use in soliciting raffle donations. Waterford High School assistance in scheduling 'Learning Through Service' volunteers has been requested. Elaine said she needs additional volunteers on the days leading up to the Tag Sale as well as on the day of the Tag Sale and emphasized the need to know when people can help to avoid having too few volunteers one time and more than enough volunteers another time.

Parishioner Questions, Concerns, Suggestions: Note: This agenda item is to identify and discuss any questions, concerns or suggestions council members have received from parishioners.

- A parishioner asked if it was possible to attend a Pastoral Council Meeting. It was agreed, according to the Bylaws, that any parishioner can attend a meeting. It was also agreed advance notice of their planned attendance would be appreciated especially if there is an issue they would like to have discussed.
- A parishioner requested clarification on the expenditure in 2018 of \$17,154 for Music as reported in the FY2018 Financial Summary. That expenditure is for Supplies and Stipends for the Saturday Vigil Choir. After some discussion it was agreed that Saturday Vigil Choir is an important and integral part the Saturday Vigil Mass Service and should continue.
- A parishioner asked about the rumors of losing the Sunday 8:00 Mass as part of the mass consolidation effort due to the reduced number of priests. It was made clear there have been no final decisions made until Fr Mark announces plans for consolidating Cluster Masses.

Secretary and Meeting Minutes Preparation: John Taglianetti identified that the Council is in need of a Secretary. The role of the Secretary is defined in the Bylaws. After a brief discussion, this topic was tabled until the next Parish Council Meeting.

Volunteer Review: JoHanna Polcaro reported that Altar Server training was held at St Paul Church on Saturday February 23rd. It was also reported that Bob Price would be scheduling the mass volunteers in the future.

Financial Status Summary: JoHanna Polcaro provided additional information on the first-half FY2018 financial report that was included in the February 24 weekend bulletin. She explained that the format was agreed to by the four parishes. The 1/2 Fiscal Budget (i.e., \$140,033.00) is one half of the FY2017 total expenses minus the 10% Diocesan Tax or 'Cathedraticum' owed in 2017 (i.e., \$301,781 minus \$21,715). The monthly figures are 1/6th and the weekly figures are 1/26th of the 1/2 Fiscal Budget. The 10% Diocesan Tax line is self explanatory. The 'Collected' total of \$125,968 includes Offertory, Automated We-Share, Hall Rental Income, Christmas, Holy Days, Fuel Collections, Altar Flowers, Memorial Gifts, and Stipends).

Committee Reports/Assignments:

Prayer and Worship - Kathy Brunelle provided the following report:

- As mentioned above Bob Price has graciously accepted to take over the program for scheduling Altar Servers, Extra-Ordinary Ministers, of the Holy Eucharist, and Lectors. Johanna and Bob are finalizing the contact information for the list of volunteers. Bob is coordinating this with Kathy and JoHanna.
- Liturgical Environment, Ushers, and Greeters - Kathy has met with David White, Steve Wilkes and Bernie Wolski but they usually get others to help them at each Mass .
- Music - Kathy, Judy Mack, and Ed Bosse are meeting with Angel Correa to discuss and work on the music for Confirmation.

Christian Formation - Andrea Kanfer provided the following report:

- Advent Program - Fr Mark has approved a Lenten program similar to the Advent Program. The Gospel of Mark Lenten Program will be held in the Chapel. It will be facilitated by Mike Powell and is scheduled for March 11th, 18th, 25th, and April 1st.
- Last Supper Quilt - The quilt depicting the Last Supper is complete and ready for display on Holy Thursday. It will be placed in front of the altar.
- Mardi Gras Pancake Breakfast - The Mardi Gras Pancake Breakfast will be held following Sunday's 10:00 Mass. The breakfast is free but donations are more than welcome.
- High School Graduate Baskets - The High School graduates will receive their baskets on June 16th from Fr Mark at the 10:00 Mass.

Upcoming Key Dates:

March 6 th	Ash Wednesday (Students will be receiving Ashes as part of their class time)
March 10 th	8th Grade students will usher at the 10:00 AM Mass
March 10 th	Girl Scout Sunday at the 10:00 AM Mass
April 6 th	Retreat for Confirmation Candidates at Our Lady of Perpetual Help in Quaker Hill
April 7 th	Sunday Faith Formation Classes will end
April 10 th	Wednesday Faith Formation Classes will end
April 14 th	Palm Sunday - 6 th Graders will usher at the 10:00 AM Mass
April 18 th	Blessing of the Breads on Holy Thursday
April 23 rd	Confirmation Cluster Rehearsal at St Paul (6:30 PM)
April 27 th	Confirmation Cluster at St Paul (10:00 AM)
May 5 th	First Communion at St Joseph (11:00 AM)
May 12 th	First Communion students crown our Blessed Mother at St Paul at the 10:00 AM Mass
June 16 th	Gifts for our graduating students that made the Confirmation at St Paul Church will be presented at St Paul at the 10:00 AM Mass

Human Concerns & Social Justice - John Taglianetti provided the following report:

- Safe Futures Donations - With the help of the Mike Powell and the 7th grade Faith Formation Class the cleaning supply donations for Safe Futures were boxed up and delivered to Safe Futures on Thursday February 7th. Mary Anne Alfieri was there to help bring them in to the basement. Everyone working there were overwhelmed by the generosity and very appreciative of St Paul Parishioners.

Buildings and Grounds - Dave Balfour has resigned from the Parish Council due to increase work and family obligations that prevent him from serving at this time. He has offered to assist in specific projects as time allows.

New Business:

- Consolidation of Cluster Mass Schedule - During this meeting it was not known the schedule of any announcements about consolidating the Mass Schedule.
- Corn Beef Dinner - Kathy Brunelle reported that the Corn Beef Dinner is scheduled for Saturday March 16th following the 4:30 Mass. 25 tickets have been provided to St Mary's and St Joseph's for sale and more will be provided if necessary. Tickets are on sale at the end of every Mass. She said that donations for raffle prizes would be appreciated.
- Child and Family Agency Tag Sale - The Child and Family Agency has committed to using the church hall for their annual Tag Sale for a sizable donation not yet finalized. They have said they will need access to the Church Hall beginning on Saturday April 27th. The Tag Sale will run from Thursday May 2nd through the 4th. The Child and Family Agency has also committed to donating all unsold items to our Annual Tag Sale.

- Heating System Update - John Taglianetti reported AIR TEMP has provided a very reasonable quote of \$1,167 to repair to Air Handlers #1 & 3. Our current service agreement with Controlled Air does not allow for anyone other than themselves to make repairs or adjustments to the heating system. The Controlled Air service agreement is for \$2,845 per year. We solicited and obtained a quote from AIR TEMP to provide the same level of service for \$3,250 per year due in quarterly payments. Fr Mark decided to terminate the agreement with Controlled Air effective March 31st and contract with AIR TEMP effective April 1st and to authorize AIR TEMP to make the repairs to Air Handlers #1 & 3 as soon as possible. The decision to transition to the a higher cost (i.e., \$405 per year) service provider was based on: the anticipation that the Controlled Air service agreement cost would eventually increase; the very reasonable quotes to repair Air Handlers #1 & 3; a thorough inspection of the system planned for in the first of the by-annual service visits; the expertise demonstrated in the AIR TEMP visit to St Paul on January 24th; and an AIR TEMP technician employee, Joe Roberge, is a St Paul parishioner. The plan of attack is to make the repairs to Air Handlers #1 & 3 and then to focus on the layered heating system controls.

Action Items:

- None

Next Meeting Schedule & Agenda Items: It has been agreed to plan for a meeting every 4th week of the month going forward. The next Pastoral Council Meeting is scheduled Tuesday, March 26th. A date for the following Pastoral Council Meeting was discussed and rather than holding it on the 4th week of April it was scheduled for Tuesday, April 30th due to the conflict with the Confirmation Cluster Rehearsal at St Paul.

John Taglianetti lead the closing prayer.

These minutes were prepared by John Taglianetti and approved by the Parish Council via email on March 9, 2019.